

Topic	Course Name	Objectives	Lessons
General English	Pre-Beginner Literacy	<ul style="list-style-type: none"> •Type letters of the alphabet on a keyboard to share your name and email with a friend. •Use numbers 1-9 to type a PIN number at an ATM or store, find a price on a debit machine, unlock a cell phone, and share your phone number. •Apply knowledge of letters and numbers to add a contact to a cell phone. 	50
General English	Beginner English	<ul style="list-style-type: none"> •Read short announcements, instructions, and menus •Understand short conversations about daily life and personal information •Recognize words and phrases used frequently in everyday communication •Communicate with food, travel, and health professionals to meet basic needs 	216
General English	Beginner Literacy English	<ul style="list-style-type: none"> •Use lowercase and uppercase letters of the alphabet to fill out simple forms on a computer or smartphone. •Read, understand, and use numbers 0-100 for prices, dates, and times. •Recognize sight words to interpret signs, directories, and instructions in public places. 	120
General English	High Beginner English	<ul style="list-style-type: none"> •Understand short conversations about people, sports, animals, weather, food, and work. •Discuss simple, everyday topics and make plans with people. •Read short texts, such as signs, announcements, forms, and social media posts. •Communicate with people while traveling or at a shop or restaurant. 	216
General English	Low Intermediate English	<ul style="list-style-type: none"> •Discuss topics that interest you personally with friends and family •Understand short conversations on a variety of familiar topics •Apply communication strategies to make plans, ask for clarification, and discuss opinions •Read instructions and short news articles 	252
General English	Intermediate English	<ul style="list-style-type: none"> •Understand extended speech like TV news and short academic lectures. •Discuss a wide variety of topics of interest with native speakers. •Communicate with people in most public places to get information, services, and assistance. •Read most popular news articles, social media posts, and travel documents. 	282
General English	High Intermediate English	<ul style="list-style-type: none"> •Learn how to engage in extended conversations in-person, online, and by text. •Talk in detail about many aspects of your personal and professional lives. •Read about specialized topics and discuss and debate their relevance. 	216
General English	Advanced English	<ul style="list-style-type: none"> •Understand TV, news, and conversations between native speakers on both familiar and unfamiliar topics •Communicate with native speakers with little difficulty and only occasional requests for clarification •Read a variety of texts for study, work, pleasure, news, and information 	168
Business Skills	Beginner Business Skills: Office Talk	<ul style="list-style-type: none"> •Talk about past work and education experience •Learn tips on how to create a good resume and cover letter •Learn how to answer different types of interview questions 	45
Business Skills	Beginner Business Skills: Phone Calls, Meetings & Presentations	<ul style="list-style-type: none"> •Listen to and understand pieces of meetings, phone calls, and presentations. •Make business-related phone calls. •Participate actively in a meeting. •Lead a meeting or presentation. 	45
Business Skills	Beginner Business Skills: Work Email	<ul style="list-style-type: none"> •Read emails used in different work situations. •Learn words and phrases frequently used in emails. •Understand how to use a polite tone in emails when asking questions and sending reminders. 	45
Business Skills	English for Cross-Cultural Training	<ul style="list-style-type: none"> •Discover how to successfully navigate cross-cultural interactions. •Understand how to promote cross-cultural collaboration and understanding. •Learn about dimensions of cultures that create intercultural differences. 	110

Topic	Course Name	Objectives	Lessons
Business Skills	Preparing for Job Interviews	<ul style="list-style-type: none"> •Talk about past work and education experience •Learn tips on how to create a good resume and cover letter •Learn how to answer different types of interview questions 	39
Business Skills	365 Data Science: Statistics for Data Science and Business Analysis	<ul style="list-style-type: none"> •Understand the main principles of statistics. •Apply statistical methods to business analyses. 	37
Business Skills	Effective Communication in the Workplace	<ul style="list-style-type: none"> •Explain the importance of communication in the workplace. •Learn key strategies to become a better communicator. •Understand real-life examples of workplace communication. 	75
Business Skills	English for Diversity, Inclusion, & Social Justice	<ul style="list-style-type: none"> •Learn how to combat bias and discrimination through both individual and collective action. •Understand historical underpinnings of inequality and unjust systems of oppression. •Examine diversity and inclusion in the contexts of media, the arts, and professional spaces. 	75
Business Skills	English for Leadership & Management	<ul style="list-style-type: none"> •Learn how to combat bias and discrimination through both individual and collective action. •Understand historical underpinnings of inequality and unjust systems of oppression. •Examine diversity and inclusion in the contexts of media, the arts, and professional spaces. 	120
Business Skills	Environmental, Social, Governance (ESG)	<ul style="list-style-type: none"> •State the importance of ESG. •Discuss various ESG strategies. •Explain the risks and opportunities associated with ESG. 	30
Business Skills	Intermediate Business Skills: Negotiation	<ul style="list-style-type: none"> •Navigate various types of negotiations. •Identify and use common negotiation strategies. •Negotiate your salary and other workplace benefits. •Participate in any sort of price negotiation. 	45
Business Skills	Intermediate Business Skills: Office Talk	<ul style="list-style-type: none"> •Socialize and make small talk on appropriate topics. •Check in with coworkers and give updates. •Give and seek advice on work-related challenges. 	45
Business Skills	Intermediate Business Skills: Phone Calls	<ul style="list-style-type: none"> •Handle tricky phone situations and resolve difficulties in comprehension. •Learn useful phrases for common phone call situations. •Listen to examples of phone calls in a variety of business situations. 	45
Business Skills	Intermediate Business Skills: Remote Work	<ul style="list-style-type: none"> •Optimize your time and space when working remotely. •Learn to manage and motivate your remote team and handle difficult situations. •Understand what collaboration tools are available and best practices for using them. 	45
Business Skills	Intermediate Business Skills: Work Email	<ul style="list-style-type: none"> •Read emails written in a variety of contexts for different audiences. •Identify differences in language usage at varying levels of formality. •Review and learn useful vocabulary and phrases commonly found in emails. 	45
Business Skills	Managing a Hybrid Team	<ul style="list-style-type: none"> •Understand the importance of communication in a hybrid workplace. •Learn how to create an inclusive workplace for all employees. •Explore ways to build connections among team members. 	58
Business Skills	Productivity and Time Management	<ul style="list-style-type: none"> •Learn to set effective goals. •Develop strategies to maximize focus and motivation. •Consider productivity tools and technique recommendations. 	50
Business Skills	Project Management	<ul style="list-style-type: none"> •Understand the basic life cycle of a project. •Develop strategies for planning and executing projects. •Consider first-hand advice from professional project managers. 	50

Topic	Course Name	Objectives	Lessons
Department/Role	Business English	<ul style="list-style-type: none"> •Communicate effectively in common workplace situations •Understand a wide variety of workplace correspondence and materials •Discuss issues that arise in business meetings and everyday workplace situations •Apply best practices in diverse workplace situations 	380
Department/Role	English for Accounting and Finance	<ul style="list-style-type: none"> •Explain the various functions and roles within corporate finance. •Discuss ways to analyze key financial documents. •Explore best practices related to key accounting and finance tasks. 	90
Department/Role	English for Customer Service	<ul style="list-style-type: none"> •Apply Customer Service best practices •Communicate with clients about customer-service related topics •Understand customer complaints and reconcile issues 	120
Department/Role	English for Human Resource Professionals	<ul style="list-style-type: none"> •Understand how to create a workplace that fosters growth and continuous improvement. •Communicate clearly with teams and individuals to set goals and expectations. •Conduct and deliver written evaluations of current and potential employees. 	120
Department/Role	English for IT Helpdesk and Support	<ul style="list-style-type: none"> •Apply IT Helpdesk and support best practices •Communicate with customers and troubleshoot technical issues •Understand and explain technical issues and solutions 	120
Department/Role	English for Sales	<ul style="list-style-type: none"> •Close deals by delivering great presentations, addressing client concerns, and negotiating. •Use various sales approaches and tools. •Know how to reach out to and qualify potential clients. •Understand how to manage client relationships and a sales team. 	100
Department/Role	General Assembly: Introduction to Digital Marketing	<ul style="list-style-type: none"> •Apply best marketing practices in order to meet specific business goals •Understand the core areas of digital marketing, such as content marketing, social media and mobile marketing, and user experience. 	126
Department/Role	Professional Skills for Tech and IT Careers	<ul style="list-style-type: none"> •Communicate effectively with coworkers. •Increase productivity through teamwork and optimized workflows. •Develop writing skills for software documentation and professional messaging. 	75
Industry	365 Careers: Investment Banking	<ul style="list-style-type: none"> •Describe the divisions and roles within an Investment Bank. •Understand the main principles of Investment Banking •Take a in-depth look at initial public offerings and mergers & acquisitions. 	26
Industry	Allied Healthcare: Basic Life Support	<ul style="list-style-type: none"> •Understand the importance of BLS and the BLS Chain of Survival. •Evaluate an ill or injured person in an emergency situation and understand how to apply basic first aid skills. •Learn about the use of Automated External Defibrillator (AED). •Understand airway management & how to address choking. 	20
Industry	Allied Healthcare: CPR	<ul style="list-style-type: none"> •Understand how CPR can be administered to save lives. •Learn the steps to perform CPR and hands-only CPR on an adult, child, or infant. 	20
Industry	Allied Healthcare: Introduction to Clinical Healthcare	<ul style="list-style-type: none"> •Learn about different healthcare professions. •Understand basic healthcare terminology. •Explore common interactions in healthcare environments between patients and healthcare workers. 	25
Industry	Allied Healthcare: Phlebotomy	<ul style="list-style-type: none"> •Understand the basic duties and role of a phlebotomist. •Learn about procedures and equipment for drawing blood. •Become familiar with common laboratory tests. •Perform proper infection control and safety practices. 	25

Topic	Course Name	Objectives	Lessons
Industry	Childcare for Beginners	<ul style="list-style-type: none"> • Learn basic vocabulary for a career in early childhood education. • Use basic words and phrases to take care of young children. • Use basic words and phrases to teach young children. 	20
Industry	English for Aircraft Maintenance Technicians	<ul style="list-style-type: none"> • Read and understand technical instructions, safety protocols, and maintenance procedures. • Discuss your responsibilities and communicate with colleagues. • Keep written logs and records of maintenance and repairs. 	120
Industry	English for Artificial Intelligence	<ul style="list-style-type: none"> • Develop an understanding of core AI concepts. • Expand your AI-related technical English vocabulary. • Identify examples of AI already in use. 	55
Industry	English for Cabin Crew	<ul style="list-style-type: none"> • Understand air travel from the passenger's perspective. • Explain the main elements of working at airports and aboard aircraft. • Make a variety of essential onboard announcements. 	100
Industry	English for Cloud Computing	<ul style="list-style-type: none"> • Develop your vocabulary of cloud-related terms. • Understand basic cloud services and deployment models. • Listen to the experiences and opinions of cloud computing experts. 	55
Industry	English for Construction	<ul style="list-style-type: none"> • Understand how to keep yourself and others safe on a construction site. • Talk about different types of construction roles and tasks. • Recognize different types of construction drawings. • Identify common construction tools and vehicles. 	100
Industry	English for Cosmetology	<ul style="list-style-type: none"> • Learn key vocabulary related to cosmetology. • Understand the basics of hair care, skin care, and nail care services. • Learn best practices for managing a salon safely and efficiently. 	75
Industry	English for Cybersecurity	<ul style="list-style-type: none"> • Learn about the importance of cybersecurity. • Recognize common cybersecurity frameworks and regulations. • Identify the security concerns and measures associated with different systems and processes. • Understand how to reduce risk and respond to threats or attacks in cybersecurity. 	45
Industry	English for Drone Pilots	<ul style="list-style-type: none"> • Understand a wide range of drone-related terminology. • Prepare for the FAA's official certification test. • Gain basic knowledge of relevant regulations and laws. 	90
Industry	English for Electrical Work	<ul style="list-style-type: none"> • Learn about various types of conductors, power sources, and other components. • Describe real-world installations and applications of how to use electricity. • Understand key terminology, units, and concepts central to working with electricity. 	60
Industry	English for EMTs	<ul style="list-style-type: none"> • Learn key EMT-related vocabulary. • Understand the basics of providing care in emergency situations. • Gain basic knowledge of anatomy and physiology. 	105
Industry	English for Financial Services	<ul style="list-style-type: none"> • Understand news on a variety of financial topics. • Describe the economics of banking. • Talk about stock trends and investing. 	200
Industry	English for Food Safety	<ul style="list-style-type: none"> • Follow procedures for safe handling of food. • Learn techniques for keeping yourself and your kitchen clean, sanitary, and organized. • Prevent cross-contamination and cross-contact to avoid foodborne illnesses and allergic reactions. 	60

Topic	Course Name	Objectives	Lessons
Industry	English for Forestry	<ul style="list-style-type: none"> •Examine key forestry concepts and principles. •Understand the function and purpose of different forestry tools. •Review techniques and procedures used to manage forests, their ecosystems, and threats in order to sustain forest resources, products, and services. 	50
Industry	English for General Industry Safety	<ul style="list-style-type: none"> •Understand key terms and concepts in general industry environments. •Examine OSHA requirements, especially those pertaining to hazardous materials, machinery, and PPE. •Learn best practices that will keep your workplace safe. 	100
Industry	English for Grocery Customer Service	<ul style="list-style-type: none"> •Communicate with coworkers and management about company policies, training, and maintenance and security issues. •Keep the store running smoothly by managing the cash register, stocking, and inventory. •Assist customers with finding and selecting products and handle questions and complaints. 	100
Industry	English for Healthcare Professionals	<ul style="list-style-type: none"> •Discuss up-to-date developments in medicine •Communicate effectively about professions and skills in the healthcare industry •Understand key terminology in the major medical fields, including anatomy, pediatrics, and genetics 	110
Industry	English for Manufacturing	<ul style="list-style-type: none"> •Understand crucial manufacturing safety measures. •Discuss industry trends and standards. •Describe typical manufacturing stages and equipment. 	100
Industry	English for Mechanics	<ul style="list-style-type: none"> •Identify different types of vehicles and the parts that make them work. •Recognize equipment and tools that mechanics use. •Understand how to provide good customer service. 	104
Industry	English for MRI Technicians	<ul style="list-style-type: none"> •Learn important concepts in MRI. •Recognize equipment and techniques used in MRI. •Understand how to keep patients safe during an MRI. 	56
Industry	English for Oil & Gas	<ul style="list-style-type: none"> •Understand the basics of a variety oil and gas processes •Recognize key oil and gas terminology •Communicate about news and issues related to the oil and gas industry 	180
Industry	English for Passenger Services	<ul style="list-style-type: none"> •Make a variety of essential landside announcements. •Understand air travel from the passenger's perspective. •Manage regular and irregular interactions with passengers. 	100
Industry	English for Pharmacy Technicians	<ul style="list-style-type: none"> •Understand key terminology and concepts central to becoming certified and working as a pharmacy technician. •Learn about various types of medications, medication administration, and hazards and side effects associated with medications. •Communicate clearly and professionally with pharmacy customers and patients. 	60
Industry	English for Pilots	<ul style="list-style-type: none"> •Master standard phraseology and technical terms. •Discuss a variety of accidents and incidents. •Understand safety procedures across all phases of flight. 	120
Industry	English for Retail Customer Service	<ul style="list-style-type: none"> •Communicate with coworkers and management about company policies, training, and maintenance and security issues. •Assist customers with finding and selecting products and handle questions and complaints. •Keep the store running smoothly by managing the cash register, stocking, and inventory. 	100
Industry	English for Software Engineering	<ul style="list-style-type: none"> •Understand the skills necessary to be a valuable and knowledgeable software engineer. •Recognize programming languages, tools, and methods that fit your software development needs. •Communicate clearly with other teams and team members to create a collaborative working environment. 	111

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Industry	English for Sterile Processing	<ul style="list-style-type: none"> • Understand the role of sterile processors and their importance in infection prevention. • Explain the functions of the decontamination, preparation, and sterilization areas. • Learn how to store, handle, and track different instruments and devices. 	60
Industry	English for the Automotive Industry	<ul style="list-style-type: none"> • Develop an understanding of the automotive manufacturing process. • Understand key terms and concepts related to automotive design, features, and fuel types. • Explore the cutting-edge future of mobility and sustainable car design. 	75
Industry	English for the Food & Beverage Industry	<ul style="list-style-type: none"> • Understand how to handle a variety of customer questions, complaints, and requests. • Read restaurant reviews from real customers and culinary tips from top chefs. • Apply your knowledge nutrition to deepen your understanding of healthy habits. 	150
Industry	English for the Wine Industry	<ul style="list-style-type: none"> • Use specific terminology to describe wine. • Present and promote select wines. • Describe changing consumer trends and growing conditions and their effect on the global wine market. 	20
Industry	English for Tourism & Hospitality	<ul style="list-style-type: none"> • Communicate with guests and hotel personnel about day-to-day needs • Discuss the various positions and responsibilities of hotel staff • Understand common front-of-the house and back-of-the house interactions 	141
Industry	Food Service for Beginners	<ul style="list-style-type: none"> • Understand the basics of food safety. • Understand a food handler's duties and responsibilities. • Use common words and phrases to communicate in a kitchen. 	49
Industry	General Healthcare for Beginners	<ul style="list-style-type: none"> • Identify key vocabulary used in healthcare settings. • Understand and communicate with patients. 	38
Industry	Housekeeping for Beginners	<ul style="list-style-type: none"> • Learn basic vocabulary for a career in hotel housekeeping. • Use common words and phrases to communicate with managers and guests. • Understand a hotel housekeeper's duties and responsibilities. 	35
Industry	Introduction to Behavioral Healthcare	<ul style="list-style-type: none"> • Explain the importance of behavioral healthcare. • Learn about factors that positively and negatively affect people's health. • Explore treatment options for improving overall mental health. 	56
Industry	Introduction to Childcare	<ul style="list-style-type: none"> • Learn basic vocabulary for a career in early childhood education. • Use basic words and phrases to take care of young children. • Use basic words and phrases to teach young children. 	30
Industry	Introduction to Civil Engineering	<ul style="list-style-type: none"> • Read about topics related to civil engineering. • Learn about the civil engineering profession. • Learn about key vocabulary words related to civil engineering. 	19
Industry	Introduction to Cosmetology	<ul style="list-style-type: none"> • Describe common hair care procedures and services. • Learn about nails, skincare, and makeup. • Learn how to operate a salon and interact with clients. 	30
Industry	Introduction to Dentistry	<ul style="list-style-type: none"> • Learn about common dental procedures and conditions • Understand key terminology related to dentistry • Interact with doctors and patients 	27
Industry	Introduction to E-commerce Warehousing	<ul style="list-style-type: none"> • Describe roles and responsibilities in an e-commerce warehouse. • Understand common hazards, solutions, and best practices. • Learn about order picking process and ergonomics. 	20

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Industry	Introduction to English for Mechanics	<ul style="list-style-type: none"> • Learn about inspecting, maintaining, and repairing different parts of a vehicle. • Learn about different types of tools used to work on a vehicle. • Understand how to communicate information about a vehicle with customers. 	60
Industry	Introduction to Food Handling	<ul style="list-style-type: none"> • Understand the basics of food safety. • Understand a food handler's duties and responsibilities. • Use common words and phrases to communicate in a kitchen. 	65
Industry	Introduction to Hospitality Customer Service	<ul style="list-style-type: none"> • Learn basic vocabulary for a career in hospitality customer service. • Use common words and phrases to communicate with hotel staff and guests. • Answer commonly asked questions from hotel guests. 	45
Industry	Introduction to HVAC	<ul style="list-style-type: none"> • Understand basic HVAC terminology. • Gain basic knowledge of heating and cooling systems. • Identify common equipment and systems. 	40
Industry	Introduction to Law	<ul style="list-style-type: none"> • Learn key legal vocabulary in English. • Read about legal systems and processes. • Watch real world footage of criminal trials. 	30
Industry	Introduction to Medicine	<ul style="list-style-type: none"> • Understand key terminology in specialized medical fields • Discuss common diseases and conditions • Interact with doctors and patients 	53
Industry	Introduction to Mining	<ul style="list-style-type: none"> • Discuss topics related to mining • Learn key mining vocabulary in English • Read about mining safety tips and industry news 	46
Industry	Introduction to Warehouse Machinery	<ul style="list-style-type: none"> • Learn about forklift types and parts. • Prevent common forklift accidents. • Understand forklift training, operation, and certification. 	20
Industry	Introduction to Welding	<ul style="list-style-type: none"> • Gain vocabulary about different types of welding processes and safety procedures. • Identify different types of welding equipment and materials. • Recognize common welding terms and drawings. 	25
Industry	Introduction to Workplace Safety	<ul style="list-style-type: none"> • Understand key terms and concepts related to workplace safety. • Learn about OSHA and its requirements. • Explore best practices that will keep your workplace safe. 	100
Industry	Manufacturing: Maintenance Awareness	<ul style="list-style-type: none"> • Learn about basic maintenance techniques and principles. • Understand the physics behind gear drives, fluid power systems, electrical circuits, and more. • Work in a modern manufacturing setting that includes computerized processes, automation and robotics. 	52
Industry	Manufacturing: Processes & Production	<ul style="list-style-type: none"> • Identify tools, technology, and applications. • Examine concepts and practices in lean manufacturing. • Manage basic documentation and troubleshooting needs. 	33
Industry	Manufacturing: Quality Practices & Measurement	<ul style="list-style-type: none"> • Explain the fundamental elements of a Quality Management System. • Read and interpret engineering drawings. • Take precise measurements in metric and U.S. customary units. • Avoid non-conformities, and to manage them when they arise. 	37
Industry	Manufacturing: Safety	<ul style="list-style-type: none"> • Watch tours of safe and productive advanced manufacturing facilities. • Describe Industry 4.0 and elements of advanced manufacturing. • Understand basic safety responsibilities and practices. 	41

Topic	Course Name	Objectives	Lessons
Industry	Maritime English	<ul style="list-style-type: none"> • Understand how to plot a course and follow navigational guidelines at sea. • Describe common maritime roles and duties. • Communicate with crew members and other ships with a VHF radio. 	165
General Skills	English for Digital Literacy	<ul style="list-style-type: none"> • Create text files and save them. • Access email and the internet in a safe way. • Become familiar with the physical computer and its basic hardware. • Navigate Mac and Windows operating systems at a basic level. 	100
General Skills	English for Getting a Driver's License	<ul style="list-style-type: none"> • Develop an understanding of core concepts in driving. • Expand your driving-related English vocabulary. • Understand important rules, laws, and procedures. 	55
General Skills	English for Health & Safety	<ul style="list-style-type: none"> • Understand how to stop the spread of germs and other pathogens. • Learn techniques and routines to assess health or safety risks in different situations. • Protect yourself and others from foodborne or airborne diseases. 	75
General Skills	English for Mental Health and Well-Being	<ul style="list-style-type: none"> • Examine the connection between physical and mental health. • Understand basic concepts in mental health and psychology. • Identify healthy behaviors and turn them into healthy habits. 	75
General Skills	English for Personal Financial Literacy	<ul style="list-style-type: none"> • Understand fundamental concepts in the financial industry, e.g. banking, lending, and credit. • Learn terminology connected to payroll, taxes, and insurance. • Read and listen to advice on healthy spending, saving, budgeting, and borrowing habits. • Protect yourself from predatory lending, fraud, and identity theft. 	120
General Skills	English for Smart Cities	<ul style="list-style-type: none"> • Describe the current landscape of technological progress, such as the Internet of Things and autonomous vehicles. • Give your opinions and predictions regarding the future of smart technology and urban development. • Discuss ethical, environmental, privacy, and safety concerns relating to new technologies. 	30
Test Prep & Academic	Academic English for Criminology	<ul style="list-style-type: none"> • Understand the main concepts that comprise contemporary criminological theories. • Explore ways that theories are used to analyze criminal behavior and inform policy and practice. • Debate and discuss current issues and events from the news. 	29
Test Prep & Academic	Academic English for Engineers	<ul style="list-style-type: none"> • Develop higher-level reading and research skills. • Express yourself effectively in presentations and in writing. • Apply standard strategies for writing scientific research papers. 	50
Test Prep & Academic	Academic English for Geospatial Information Sciences	<ul style="list-style-type: none"> • Summarize key concepts of geospatial statistics and analyses from academic texts and lectures. • Learn about the core components of and tools used in GIS computer programming and data management. • Analyze technical reports to learn how to form and test hypotheses, present data, and structure written reports. 	29
Test Prep & Academic	Academic English for MBA Students	<ul style="list-style-type: none"> • Follow academic lectures and presentations on business strategy and growth. • Summarize key principles of economics and management science from textbook excerpts. • Apply theory to practice through case study evaluation and analysis. 	50
Test Prep & Academic	Academic English for Telecommunications	<ul style="list-style-type: none"> • Follow academic lectures and presentations on business strategy and growth. • Apply theory to practice through case study evaluation and analysis. • Summarize key principles of telecommunications and economics from textbook excerpts. 	50
Test Prep & Academic	Academic Readiness for Graduate Students	<ul style="list-style-type: none"> • Understand your own needs for a successful course of graduate studies. • Learn about university requirements and services. • Listen to students and alumni discuss their graduate school experiences. 	60

Topic	Course Name	Objectives	Lessons
Test Prep & Academic	Academic Readiness for Undergraduate Students	<ul style="list-style-type: none"> • Understand your own needs for a successful transition to college life. • Listen to students and alumni discuss their college experiences. • Learn about university requirements and services. 	60
Test Prep & Academic	Academic Reading and Writing	<ul style="list-style-type: none"> • Develop skills to read dense academic texts critically. • Identify and apply key steps in a successful writing process. • Analyze common genres of academic text to improve both reading and writing skills. 	100
Test Prep & Academic	Basic Math: Arithmetic	<ul style="list-style-type: none"> • Use the four operations of addition, subtraction, multiplication, and division. • Understand place value and decimals. • Solve basic word problems. 	40
Test Prep & Academic	Basic Math: Fractions, Decimals, and Ratios	<ul style="list-style-type: none"> • Solve problems with simplified fractions, mixed numbers, and improper fractions. • Add, subtract, multiply, and divide decimal numbers. • Use the language of ratios to describe quantities and calculate unit rates. 	40
Test Prep & Academic	Basic Math: Geometry and Measurement	<ul style="list-style-type: none"> • Analyze different shapes and calculate their perimeter, area, or volume. • Use common U.S. customary and metric units to solve measurement problems. • Solve measurement problems involving fractions or unit conversions. 	55
Test Prep & Academic	Basic Math: Graphs and Data	<ul style="list-style-type: none"> • Draw and interpret different types of graphs. • Collect and display data in frequency tables and graphs. • Describe the shape and spread of data. 	20
Test Prep & Academic	English Skills for Academic Life	<ul style="list-style-type: none"> • Communicate with others on campus and navigate student life. • Understand classroom interactions and communicate with professors. • Build good reading, writing, and presentation skills. 	100
Test Prep & Academic	Fundamentals of Written English	<ul style="list-style-type: none"> • Form grammatically correct sentences with proper punctuation. • Learn about parts of speech and how to use them. • Identify common errors in writing and fix them. 	20
Test Prep & Academic	High School: American History	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to American history. 	25
Test Prep & Academic	High School: Basic English	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to grammar, syntax, and punctuation. 	20
Test Prep & Academic	High School: Biology	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to biology. 	25
Test Prep & Academic	High School: Civics	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to civics. 	20
Test Prep & Academic	High School: Consumer Math	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to consumer math. 	20
Test Prep & Academic	High School: Digital Citizenship	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to digital citizenship. 	25

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Test Prep & Academic	High School: Diversity Through Visual Art	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to art, culture, and identity. 	25
Test Prep & Academic	High School: Earth Science	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to Earth science. 	25
Test Prep & Academic	High School: Fitness and Nutrition	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to fitness and nutrition. 	25
Test Prep & Academic	High School: General Math 1	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to math. 	25
Test Prep & Academic	High School: General Math 2	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to math. 	20
Test Prep & Academic	High School: Introduction to Personality	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to psychology and personality traits. 	20
Test Prep & Academic	High School: Literature	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to literature. 	20
Test Prep & Academic	High School: Physical Science	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to physics and chemistry. 	25
Test Prep & Academic	High School: Practical English	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to writing strategies. 	20
Test Prep & Academic	High School: Reading Skills	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to reading strategies. 	20
Test Prep & Academic	High School: World History	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to world history. 	25
Test Prep & Academic	High School: Written Communication	<ul style="list-style-type: none"> • Understand key concepts important for high-school coursework. • Follow the main ideas of articles, lectures, and videos related to the course content. • Recognize and use vocabulary words related to the writing process. 	20
Test Prep & Academic	IELTS Prep	<ul style="list-style-type: none"> • Analyze speaking and writing to identify the structure and forms used in successful responses to exam questions • Apply a variety listening and reading skills to analyze the structure of texts, lectures, and conversations in order to recognize main ideas, specific details, discourse functions, tone and opinion • Recognize IELTS task types and identify strategies to complete them successfully 	70
Test Prep & Academic	Introduction to Writing	<ul style="list-style-type: none"> • Understand basic sentence structures and grammar. • Learn about parts of speech and how to use them. • Form sentences with correct punctuation and capitalization. 	35

Topic	Course Name	Objectives	Lessons
Test Prep & Academic	PTE Academic Prep	<ul style="list-style-type: none"> • Understand the structure and content of the PTE Academic exam. • Apply proven test and question type preparation strategies to score higher. • Recognize question types that measure reading, speaking, listening, and writing skills. 	65
Test Prep & Academic	TOEFL Prep	<ul style="list-style-type: none"> • Recognize question types on reading, speaking, listening, and writing exams • Apply proven test preparation strategies to score higher • Understand the structure and content of the TOEFL exam 	124
Learners in the U.S.	Allied Healthcare: HIPAA	<ul style="list-style-type: none"> • Describe what HIPAA is and how it protects patients. • Understand the basics of the HIPAA privacy rule, security rule, and breach notification rule. • Learn about how HIPAA is enforced. 	25
Learners in the U.S.	CASAS Life and Work Listening Level C	<ul style="list-style-type: none"> • Learn about the structure of the CASAS listening assessment. • Use the course platform to help prepare for the CASAS listening assessment. • Learn strategies for improving your listening skills in English. • Listen to and comprehend various dialogues related to everyday situations. 	40
Learners in the U.S.	CASAS Reading GOALS Level C	<ul style="list-style-type: none"> • Identify the main idea and purpose of a text. • Learn how to locate important details. • Recognize and understand implications. • Understand and compare authors' points of view. 	50
Learners in the U.S.	English for a Commercial Driver's License	<ul style="list-style-type: none"> • Become familiar with commercial vehicles and their parts. • Understand the responsibilities and duties of transporting cargo. • Learn how to drive safely in all conditions and to adapt to difficult situations. 	70
Learners in the U.S.	English for Certified Nursing Assistants	<ul style="list-style-type: none"> • Review over 150 CNA keywords and phrases. • Reinforce key knowledge and skills needed to succeed as a CNA. • Watch examples of daily CNA tasks and situations to prepare for hands-on experience. 	80
Learners in the U.S.	English for Community Health Workers	<ul style="list-style-type: none"> • Understand the role and responsibilities of a community health worker. • Learn about different health topics and conditions. • Learn about resources and services for community health and social care. • Understand health insurance and the U.S. health care system. 	68
Learners in the U.S.	English for Entrepreneurship	<ul style="list-style-type: none"> • Build a thorough business plan based on analysis of resources, market, and competition. • Become familiar with sources of funding, bureaucratic requirements and regulations, and financial considerations related to starting a business. • Explore marketing and branding strategies and learn how to grow your business. 	100
Learners in the U.S.	English for Internationally Trained Engineers	<ul style="list-style-type: none"> • Learn how to transition to a career in the U.S. as an internationally trained engineer. • Understand the process of gaining engineering licensure in the U.S. • Explore different jobs and opportunities available to you as an engineer. • Explain the skills, knowledge, and qualifications needed to develop and further your career. 	70
Learners in the U.S.	English for Internationally Trained Professionals	<ul style="list-style-type: none"> • Explain cultural norms and legal requirements around hiring in the U.S. • Understand the job application process in the U.S. from start to finish. • Position your international experience and transferable skills to your best advantage. • Network, develop new skills, and use other strategies to advance your career. 	125
Learners in the U.S.	English for Paraeducators	<ul style="list-style-type: none"> • Understand the role and responsibilities of a paraeducator. • Learn how to support and assist different types of students as a paraeducator. • Explore techniques to provide instructional and behavioral support. 	60

Topic	Course Name	Objectives	Lessons
Learners in the U.S.	English for Patient Care & Support	<ul style="list-style-type: none"> • Listen to conversations between healthcare professionals and patients. • Learn about careers in patient care and support. • Watch healthcare professionals demonstrate a range of daily tasks and responsibilities. 	120
Learners in the U.S.	English for School Communication	<ul style="list-style-type: none"> • Read and understand school emails and announcements. • Understand detailed instructions from the school. • Understand dates and deadlines. • Learn new vocabulary related to schools. 	10
Learners in the U.S.	English for STEM Teachers	<ul style="list-style-type: none"> • Get an overview of various educational theories. • Get to know the American educational system and routes for applying for teacher certification. • Learn strategies and key vocabulary for teaching math and science in secondary schools. • Gain an understanding of the importance of including students from diverse backgrounds. 	75
Learners in the U.S.	English for the GED	<ul style="list-style-type: none"> • Understand a wide range of academic terminology. • Prepare for all four GED tests. • Gain essential reading skills in specific subject areas. 	105
Learners in the U.S.	English for the Next Generation NCLEX-PN	<ul style="list-style-type: none"> • Develop the knowledge, skills, and abilities that are essential for the entry-level LVN. • Understand key medical terminology and concepts. • Communicate effectively and professionally with patients, families, and members of the health care team. • Assess patients of all ages with a variety of medical issues. • Monitor patients, administer medications, and assist doctors with medical procedures. • Prepare for the various types of questions on the Next Generation NCLEX-PN exam. 	135
Learners in the U.S.	English for the Next Generation NCLEX-RN	<ul style="list-style-type: none"> • Develop the knowledge, skills, and abilities that are essential for the entry-level LVN. • Understand key medical terminology and concepts. • Communicate effectively with patients, families, and members of the health care team. • Assess patients of all ages with a variety of medical issues. • Monitor patients, administer medications, and assist doctors with medical procedures. • Prepare for the various types of questions on the Next Generation NCLEX-RN exam. 	135
Learners in the U.S.	Intro to Medical Coding and Billing	<ul style="list-style-type: none"> • Understand the importance of proper documentation. • Name different types of billing code systems. • Explain different types of codes. 	10
Learners in the U.S.	Introduction to English for Certified Nursing Assistants	<ul style="list-style-type: none"> • Develop the knowledge and skills to succeed as a CNA. • Learn over 100 CNA keywords and phrases. • Watch examples of daily CNA tasks and situations. 	100
Learners in the U.S.	Introduction to General Healthcare	<ul style="list-style-type: none"> • Identify key vocabulary and phrases used in healthcare settings. • Understand and communicate with patients. 	84
Learners in the U.S.	Introduction to the GED	<ul style="list-style-type: none"> • Understand the purpose, eligibility, cost, and format of the GED. • Explain how the GED is scored. • Summarize the main elements of the four GED subject tests. 	20
Learners in the U.S.	Social Integration for Newcomers: Daily Interactions	<ul style="list-style-type: none"> • Use different forms of transportation to travel around town. • Identify and understand payroll deductions and income taxes. • Communicate with your child's teachers and get involved as a parent at school. • Understand information on signs, labels, menus, mail, and other important documents. • Interact in social situations, make phone calls, and attend appointments and job interviews. 	90

Topic	Course Name	Objectives	Lessons
Learners in the U.S.	Social Integration for Newcomers: Digital Interactions	<ul style="list-style-type: none"> •Use a computer to browse the internet, send emails, and shop online. •Attend video meetings and access online health services. •Perform various transactions through online banking services. 	60
Learners in the U.S.	U.S. Citizenship: Naturalization and Civic Engagement	<ul style="list-style-type: none"> •Read and understand detailed government documents and forms. •Follow step-by-step instructions to complete your naturalization application. •Become familiar with the naturalization process and requirements. •Understand the rights and responsibilities of being a U.S. citizen. 	60
Learners in the U.S.	U.S. Citizenship: Preparing for the Civics Test	<ul style="list-style-type: none"> •Gain familiarity with all possible questions on the civics test for naturalization. •Understand key elements of United States history. •Identify relevant terms and names in U.S. law, government, and geography. 	80
Learners in the U.S.	Understanding Employee Benefits	<ul style="list-style-type: none"> •Understand how deductions can affect your paycheck. •Navigate various types of benefits plans. •Explain how different types of benefits plans can protect you financially. 	60
Learners in the U.S.	Writing a Police Report	<ul style="list-style-type: none"> •Practice identifying key information about different crimes. •Learn best practices for writing a police report. 	10